

# CITY OF LODI

## COUNCIL COMMUNICATION

**AGENDA TITLE:** Post For Vacancy On The Lodi Arts Commission

**MEETING DATE:** September 4, 2002

**PREPARED BY:** City Clerk

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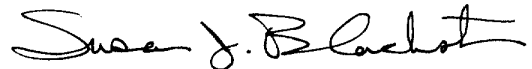
**RECOMMENDED ACTION:** That Council, by motion action, direct the City Clerk to post for the following vacancy on the Lodi Arts Commission.

**BACKGROUND INFORMATION:** The City Clerk's Office received the attached letter of resignation. Therefore, it is recommended that the City Council direct the City Clerk to post for the vacancy shown below.

**Lodi Arts Commission**

Robin Knowlton                      Term to expire July 1, 2004

State statute requires that the City Clerk post for vacancies to allow citizens interested in serving to submit an application. The City Council is requested to direct the City Clerk to make the necessary postings.



Susan J. Blackston  
City Clerk

SJB/jmp

**APPROVED:** \_\_\_\_\_



H. Dixon Flynn -- City Manager

August 14, 2002

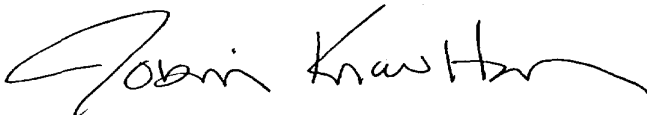
Susan Blackston, City Clerk  
Lodi City Council  
221 W. Pine Street  
Lodi, CA. 95240

Dear Council Members,

I regret to inform you that I will be resigning from the Lodi Arts Commission, effective immediately. However, I am happy that this resignation is occurring so that I can accept the job as the Lodi Arts Coordinator.

Thank you for allowing me the wonderful experience of being a part of the Arts Commission for the past two years.

Sincerely,

A handwritten signature in black ink, appearing to read "Robin Knowlton", with a stylized, flowing script.

Robin Knowlton  
(209) 368-8269

RECEIVED

AUG 14 2002

City Clerk  
City of Lodi

CITY COUNCIL

PHILLIP A. PENNINO, Mayor  
SUSAN HITCHCOCK,  
Mayor Pro Tempore  
EMILY HOWARD  
KEITH LAND  
ALAN S. NAKANISHI

# CITY OF LODI

CITY HALL, 221 WEST PINE STREET  
P.O. BOX 3006  
LODI, CALIFORNIA 95241-1910  
(209) 333-6702  
FAX (209) 333-6807  
cityclrk@lodi.gov

H. DIXON FLYNN  
City Manager  
SUSAN J. BLACKSTON  
City Clerk  
RANDALL A. HAYS  
City Attorney

September 5, 2002

Robin Knowlton  


Dear Robin:


On behalf of the Lodi City Council and the citizens of this community, thank you for your dedicated service as a member of the Lodi Arts Commission.

As you reflect on your participation, I hope you will feel gratified in knowing you have been a part of many fine events and accomplishments, and that efforts will continue to be made toward enriching and improving our community. Thank you so much for sharing your talents with us.

In ending your service with the Commission, it will be necessary for you to complete a Form 700 - Conflict of Interest Leaving Office Statement (copy enclosed) no later than 30 days from the effective date of your resignation as presented to Council (**due Friday, October 4, 2002**). The original statement will be retained in the City Clerk's office and/or forwarded to the Fair Political Practices Commission (FPPC), if applicable.

I wish you the best of luck in your future endeavors. Should you have questions concerning this matter or the enclosed forms, please contact the City Clerk's office for assistance.

Sincerely,



Susan J. Blackston  
City Clerk

SJB/JLT

cc: B&C Liaison  
Follow-up  
B&C folder

boards\misc\leaving7002002.doc



**POSTING OF VACANCIES/EXPIRING TERMS  
ON THE FOLLOWING CITY OF LODI  
BOARDS AND COMMISSIONS**

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**East Side Improvement Committee (posting ordered 8/21/02 - application deadline 9/23/02)**

One Vacancy  
(Felix Magaña)

Term to expire March 1, 2005

**Lodi Arts Commission (posting ordered 9/4/02 - application deadline 10/7/02)**

One Vacancy  
(Robin Knowlton)

Term to expire July 1, 2004

Dated: September 4, 2002

A handwritten signature in cursive script that reads "Susan J. Blackston".

Susan J. Blackston  
City Clerk

cc: (9)Post/file/SB/JT/JP/JH

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If you are interested in applying for a position, please contact the City Clerk's office at (209) 333-6702 or [cityclrk@lodi.gov](mailto:cityclrk@lodi.gov) to request an application, or complete the application on our Web site at [www.lodi.gov](http://www.lodi.gov).

Return your application to the City Clerk's office by delivery to 221 West Pine Street,  
or by mail to P.O. Box 3006, Lodi, CA 95241-1910  
or by facsimile to (209) 333-6807

Applications will remain valid for two years after date received.

Some Board, Commission and Committee members may be required to complete a  
Statement of Economic Interest filing as required by the Fair Political Practices Commission (FPPC)

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***Please call to confirm receipt of this item 333-6702  
and fax a proof before publication to 333-6807***

### **AD INSTRUCTIONS**

**SUBJECT: NOW ACCEPTING APPLICATIONS FOR BOARD/COMMISSION  
ONE (1) VACANCY – LODI ARTS COMMISSION**

***BORDERED AD - PLEASE***

**PUBLISH DATE(s): SATURDAY, SEPTEMBER 7, 2002**

**TEAR SHEETS WANTED: One (1) please**

**SEND AFFIDAVIT AND BILL TO:** SUSAN BLACKSTON, CITY CLERK  
City of Lodi  
P.O. Box 3006  
Lodi, CA 95241-1910

**DATED: SEPTEMBER 5, 2002**

**ORDERED BY:**

\_\_\_\_\_  
PATRICIA OCHOA  
ADMINISTRATIVE CLERK

  
\_\_\_\_\_  
JACQUELINE L. TAYLOR  
DEPUTY CITY CLERK

\_\_\_\_\_  
JENNIFER M. PERRIN  
DEPUTY CITY CLERK

***Lisa: Please verify receipt of fax and provide a proof BEFORE publication***

Faxed to the Sentinel at 369-1084 at \_\_\_\_\_(time) on \_\_\_\_\_(date) \_\_\_\_\_(pages)  
CONFIRMATION BY \_\_\_\_\_ Phoned to confirm receipt of all pages at \_\_\_\_\_(time) \_\_\_\_\_ Jac \_\_\_\_\_ Jen \_\_\_\_\_ PO



# City of Lodi

## ANNOUNCEMENT

### **One (1) Vacancy on the Lodi Arts Commission**

The City of Lodi is currently accepting applications for the **Lodi Arts Commission**, developed to inspire, encourage and promote the arts in the community.

The Lodi Arts Commission meets at 12:00 noon on the 2<sup>nd</sup> Wednesday of each month at the Cottage Room at Hutchins Street Square, and consists of 11 members, each serving 3-year terms.

Applications are now being accepted to fill one (1) vacancy, with the term due to expire July 1, 2004.

Applications may be obtained from the **City Clerk's office at 221 W. Pine St., 2<sup>nd</sup> floor. For more information call 333-6702, or access the City's Web site at [www.lodi.gov](http://www.lodi.gov).**

Appointments to the commission will be made by the Mayor with Council approval.

***Filing Deadline: Monday, October 7, 2002 at 5:00 p.m.***